

CASTLESIDE PRIMARY SCHOOL

School Medication Policy

Dear Parents,



Legally schools are not compelled to administer medication to children, because of the risks involved and possible legal consequences. However, it is the school policy, wherever possible, to assist children and parents by administering medication in school time, **if** the teacher concerned is prepared to do so.

The school does impose certain conditions before it will administer medicine to the children in its care.

- 1 Parents must ensure that all medicines are clearly marked with a pharmacist's label, with the name of the child, the dosage and times that the medicine should be administered as stated.
- 2 Parents must hand the medicine directly to the teacher, Headteacher or some other adult on the staff of the school.
- 3 Parents must fill in and return the consent form below, giving permission for the medicine to be administered at the school.

Yours faithfully,

A. E. Charlton

Mrs. A.E. Charlton
Head Teacher

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Medication Consent Form

I request that my child:.....in Class..... be given the following medication:

Name of Medication:.....

Dosage and times to be administered:.....

Period over which medication is to be administered:.....

Signed:..... (Parent / Guardian) Date:.....